

# My-Hué Tan

Counsel, Attorney-at-Law  
Operations Director  
Bar Admission, Paris – France  
Mediator Certification, EPMN

**Contact :**

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**Practice Areas** Risk Management & Compliance, General Counsel Desk

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**Areas of specialisation** Advise clients on the management and mitigation of legal, business and operational risks arising from corporate transactions, divestitures, acquisitions, post-acquisition integration, restructuring, labour relations, social plans, plant closures, manufacturing, product development, product recall, quality escape, business disruption, crisis management, fraud and ethics investigations.

Consultancy on Legal Operations Management (including KPIs dashboard reporting, legal spend and outside counsel management, technology, process improvement, goal setting).

Project Management, design, planning, assessment and deployment of alternative legal services (including legal process outsourcing (LPO), legal service offshoring), process standardisation and rationalisation.

Management of law departments: advising general counsels, strategic planning, departmental reorganisations, succession planning, performance management, talent management, people retention, development and coaching, and inclusion and diversity.

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**Education**

- Mediator certification, Ecole Professionnelle de la Médiation et Négociation, France (2018)
- Bar admission, Paris – France (1999)
- Post-graduate diploma in Business Law (D.E.A), University Paris I Panthéon Sorbonne, Paris – France (1998)
- Post-graduate diploma in Private and Public Business Laws, EU/International Laws, Corporate Tax, Accounting (Magistère de Droit des Activités Economiques), University Paris I Panthéon Sorbonne (1998)
- Master of Laws, University Paris I Panthéon Sorbonne (1997)
- Bachelor of Laws, University Paris I Panthéon Sorbonne (1996)
- Admitted to the École Nationale Supérieure of Cachan, Law and Economics, France (1995)

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**Professional experience**

Since 09.2020	Counsel & Operations Director, MANGEAT, Geneva
2015-2020	Legal Director EMEA, Industrial & Electrical Sectors, Eaton, Switzerland
2009-2015	Senior Attorney EMEA and Legal Operations Manager, Eaton, Switzerland
2007-2009	Senior Attorney EMEA, Cisco/Scientific Atlanta, Belgium
2003-2007	Corporate Counsel, Cisco, France
2001-2003	Associate, Telecoms Media Technology & Sports, Willkie Farr & Gallagher LLP, France
1999-2001	Associate, Telecoms Media Technology Entertainment & Sports, Clifford Chance LLP, France & United Kingdom
1998	Trainee, Telecoms Regulatory, Competition & Corporate Commercial, KGA Avocats, France

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<b>Other experiences</b>	<b>2016-2020</b>	Association of Corporate Counsel Europe, Switzerland Country Representative.
	<b>Mentoring and Coaching</b>	Mentoring law firms' senior associates in Switzerland and the U.K., coaching in-house counsels and students, and mentoring female "top talents" within Eaton's HR talent development program.
	<b>Facilitator</b>	Workshops on process improvements, Inclusion and Diversity (e.g., "The career advice I did not get"; "How to display inclusiveness", "Teaming").

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<b>Public speaking</b>	ACC Europe and ACC Global; Speaking engagements at annual international and local conferences, webinar moderator: <b>Panel speaker:</b> <ul style="list-style-type: none"><li>• "Best practices with Legal and non-legal partners", ACC Europe &amp; Apptus, Edinburgh 2019.</li><li>• "Project Management for Lawyers/In-house counsels", ACC Global &amp; Eversheds-Sutherlands, Austin US, 2018.</li><li>• "Lead Lab: Legal Process Outsourcing (LPO) Market", ACC Europe &amp; Pangea3 - Thomson Reuters, Cascais Portugal, 2017.</li></ul> <b>Moderator:</b> <ul style="list-style-type: none"><li>• "Managing your litigation ecosystem: why in-house counsel should consider collaborating with a third-party funder", ACC Europe &amp; Nivalion A.G., Switzerland 2020.</li><li>• "Cybersecurity risk management &amp; compliance", ACC Europe &amp; Control Risks, Switzerland 2020.</li><li>• "Working from home: our new normal?", ACC Europe, Mangeat, Major Lindsey &amp; Africa, Switzerland 2020.</li></ul>
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<b>Memberships</b>	<ul style="list-style-type: none"><li>• Women's Business Society (<b>WBS</b>)</li><li>• Professional Women's Network, Geneva-Lausanne (<b>PWN Global</b>)</li><li>• Corporate Legal Operations Consortium (<b>CLOC</b>)</li></ul>
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<b>Languages</b>	French, English, Teo Chew (Chinese dialect), German
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